

**FINANCE AND OPERATIONS BOARD ADVISORY COMMITTEE  
MEETING MINUTES**

Date: March 2, 2023

Time: 7:30 a.m.

Place: District Office Board Room

Members Present: Farah Azaz, Jason Gillam, Sarah Holmes, Kyle Hayden, Bob Johnson, Kasey Johnson, Jeremy McFadden, Jim McMullen, Michelle Mitchell, Carrie Myers, Kelly Ott, Lou Pisani, Charles Rathbun, Tamara Sandage, Jake Slobodnik

Members Absent: Jason Anderson, Patrick Hurley, Tom Robinett, Brenda Stasiulis

Guests Present: Dave Arteberry, Kaety Bowers, Katie Collier, Matt Ortman, Kelly Wessel

**1. Welcome and Agenda Review**

2. **Bond Financing Discussion** – Dave Arteberry, the District’s bond advisor, reviewed a tentative financing plan for the sale of the 2023-A bonds. Dave reviewed bond & interest mill levy projections, current market interest rates, and potential bond refunding savings estimates.

**Business & Operations Department Report** – Jason Gillam, Director of Business Operations presented an overview of the Business Operations Team. He discussed the structure and significant accomplishments of seven different core areas that support the District including: Purchasing, Facility Scheduling/Rental, Planning, Printing Services, Receiving and Distribution Center (RDC), the Copier and Smart Laser Printer Program and Student Transportation.

3. **Bids and Contracts** – Jake Slobodnik, Executive Director of Business Operations and Jason Gillam, Director of Business Operations, presented the following:

**DESIGN & CONSTRUCTION CONTRACTS**

**Real Estate Exchange Agreement-** from Southern Meadows LLC for Future MS/ES Site (Capital Outlay \$0.00)

**BIDS**

**18003 Bulk Trash and Recycling Collection Services RFP** Year 6 of 6 (2023-24) - from Waste Management for All District locations (General Fund \$207,500.00 Estimated)

**23021 Small Kitchen Wares** - from Hockenbergs Equipment & Supply Company for AGE (Bond \$21,910.85)

**STATE & LOCAL CONTRACTS – PURCHASES**

**American Digital Security** - Add cameras to the Blue Valley High stadium. (Bond \$20,841.00 Estimated)

**BSN Sports** - Purchase of a pole vault pit at Blue Valley West High School. (Capital Outlay \$40,960.99)

**Combes Construction** - Replace cabinets, countertops, sink, and dishwasher in Indian Valley Elementary staff breakroom. Icemaker to be relocated. (Capital Outlay \$31,400.00 Estimated)

**DH Pace Co./Overhead Door** - This purchase is for BVH commons exterior door replacement. (Capital Outlay \$30,508.00)

**Kenton Brothers** - This purchase is for the installation of a new building access system for elementary schools, middle schools, Academy, and CAPS. (Bond \$818,070.31 Estimated)

**Kenton Brothers** - This purchase is for the installation of building access system for BVH Stadium Box Office. (Bond \$37,232.03 Estimated)

**Kenton Brothers** - This purchase is for the installation of building access system for BVNW Stadium Box Office. (Bond \$27,721.50 Estimated)

**Sherwin-Williams** - This purchase is for an estimated 1,100 gallons of paint for the summer painting program. (Capital Outlay \$36,278.00 Estimated)

**The Wilson Group** - Three new practice rooms within the existing debate room at Blue Valley High School. (Capital Outlay \$59,726.00 Estimated)

**CONTRACTS**

**AVID Center** - AVID membership renewal for 2023-24 school year for the following High Schools: BVH, BVN, BVNW, BVSW and BVW. (General Fund)

**2022/2023**  
\$26,995.00

**2023/2024**  
\$25,745.00

**CDW-G** - This is our yearly renewal for Adobe Creative Cloud subscription. (Capital Outlay)

**2021/2022**  
\$69,985.00

**2022/2023**  
\$69,985.00

**Centegix** Originally reported in September 2022. CrisisAlert™ enables all staff to activate an emergency alert to designated responders utilizing wearable badges and a proprietary facility-wide wireless infrastructure. Installation at AGE and Logistics Center has been added to the project. (Bond)

2021/2022  
N/A

2022/2023  
\$1,786,000.00 Estimated  
\$19,240.00 Estimated Addl.  
\$1,805,240.00 Rev. Est. Total

**Cornerstones of Care** - Two students will attend Ozanam from 12/5/22 until the end of the school year. (SPED)

2021/2022  
N/A

2022/2023  
\$36,750.00 Estimated

**Favorite Healthcare Staffing** - A nurse is needed to provide services for student at BVNW. (SPED)

2021/2022  
N/A

2022/2023  
\$57,500.00 Estimated

**Instructional Coaching Group** - This contract provides 3 days of onsite professional learning through the Instructional Coaching Group. This Group is led by Jim Knight, a leader in the field of Instructional Coaching. It has been our practice, prior to the pandemic, to send Instructional Design Coaches to Jim Knight's week-long Coaching Institute in Lawrence, KS. Since there are so many coaches who have not been able to participate in this high-quality training, we are bringing a trainer to Blue Valley. (General Fund)

2021/2022  
N/A

2022/2023  
\$21,108.80 Estimated

**Johnson Controls Fire Protection** - Johnson Controls will provide 2023-24 fire alarm inspections district wide. (Capital Outlay)

2022/2023  
\$44,369.00

2023/2024  
\$69,311.00

**K12 Consulting & Therapy Services** - K12 Consulting will provide a SLP (Speech Language Pathologist) for services at HMS, for three days a week through the end of the school year. (SPED)

2021/2022  
N/A

2022/2023  
\$21,500.00 Estimated

**Kansas State DECA Inc.** - The Blue Valley West DECA Organization will be traveling to Orlando, FL for a national competition accommodation for hotel and registration for students and sponsors, are paid through DECA. (Activity Funds)

2021/2022  
N/A

2022/2023  
\$22,525.56 Estimated

**National Council for Mental Wellbeing** - The purpose of this agreement is to provide Youth Mental Health First Aid Instructor Training to 16 Blue Valley Schools certified employees in June of 2023. Equipping ourselves with in-house instructors is the most efficient and cost-effective way to continue to build staff capacity to support the district's mental health priority. (Title II and Blue Valley Ed Foundation)

2021/2022  
N/A

2022/2023  
\$26,000.00

**Southwest Airlines** - The Blue Valley West Business Professionals of America (BPA) organization needs to purchase 45 Southwest Airlines flights for students and sponsors, for the Nationals competition. Airfare for two Blue Valley Southwest BPA students is also included in this agreement. (Activity Funds)

2021/2022  
N/A

2022/2023  
\$21,327.65 Estimated

**Summit Behavioral Services, LLC** - A student will receive services from Summit Achievement Center until or if they are able to return to a Blue Valley classroom. This is an IEP team decision. Summit Achievement Center will implement programming for the student. (MW) (SPED)

2021/2022  
N/A

2022/2023  
\$52,000.00 Estimated

**Xello Inc.** - As part of our accreditation process, we must maintain an IPS (Individual Plan of Study) for each student. This process includes career cruising, post-secondary planning, etc. We have maintained this information and process an on-line tool for many years (Naviance). The state of Kansas has recently endorsed and negotiated discounted pricing for Xello (thus the billing running through Greenbush Service Center, not Xello directly.) This is year one of a three-year contract to move to the Xello platform and represents about \$50,000 in savings over the three years as compared to the previous contract. (Capital Outlay)

2022/2023  
N/A

2023/2024  
\$62,489.40 Yr. 1 of 3

## **RESCIND**

**Apple Inc.** – Purchase computer equipment that works with the classroom A/V flat panels for the summer construction FLE projects. Originally reported in February 2023. (Bond \$125,800.00)

### **4. Other Items**

### **5. Logistics Center Tour**

The next Finance & Operations Advisory Committee meeting is scheduled for April 6, 2023, at 7:30 a.m. in the District Office Board Room.